

Marcus Russell

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SKILLS

- Leadership Skills
- Excellent Communication Skills
- Coordination - Team Working Skills
- Judgment and Decision Making
- Effective Listener
- OSHA 10 Certified
- Multitasking
- Adaptability
- Accuracy and Punctuality
- Ability to Prioritize Independently
- Planning and Organizing

EXPERIENCE

JTM Foods, Erie PA - October 2006 – PRESENT

Production Manager July 2010 - present

- Interview and hire for open production positions
- Schedule production staff across all three shifts within Kronos
- Daily management of production floor for over 100 staff across five production lines
- Work cross functionally with maintenance and production staff on set-ups and start-ups of production equipment and the assembly and packing of high volume runs
- Supervise training and development of new team members
- Control inventory and raw material handling
- Responsible for a reduction in missing shipments
- Maximize effectiveness and efficiencies of the production team
- Ensure safe working environments through compliance with OSHA

Line Supervisor September 2007 – July 2010

- Supervised daily set-ups and start-ups of production equipment
- Supervised and help developed new team members
- Ensure all order were produced and coded correctly
- Maximize effectiveness of the production team
- Ensure safe working environments through compliance with OSHA

Production Line Relief October 2006 – September 2007

- Responsible for giving breaks to production team members
- Ability to run multiple production machines efficiently and accurately
- Ensure safe working environments through compliance with OSHA

KFC, Erie PA - *Shift Supervisor*

April 2004 - October 2006

- Supervised entry-level employees
- Ensure customer satisfaction
- Perform various administrative job duties
- Setting schedules
- Hiring and training new staff
- Overseeing restaurant protocols
- Taking Inventory
- Delegating Work

EDUCATION

East High School, Erie PA - *High School Diploma, 2000 - 2004*

References available on request